

## CITY COUNCIL AGENDA

### 1. Call To Order

### 2. Roll Call

### 3. Meditation And Pledge Of Allegiance To The Flag

### 4. Consent Agenda - Approval Of Staff Recommendations

*(Items on the Consent Agenda [marked by \*] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)*

### 5. Approval Of Agenda And Additions

### 6. Presentations

### 7. Petitions And Requests

*(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules)*

### 8. Minutes Of Council Meetings

- o. Work Session #1, May 19, 2014

Documents: [BUDGET WS MAY-19-14.PDF](#)

- o. Work Session #2, May 19, 2014

Documents: [2ND BUDGET WS MAY-19-14.PDF](#)

- o. Regular Meeting, May 27, 2014

Documents: [RM 5-27-14.PDF](#)

- o. Work Session, June 2, 2014

Documents: [WS 6-2-14.PDF](#)

- o. Regular Meeting, June 4, 2014

Documents: [RM 6-4-14.PDF](#)

- o. Regular Meeting, June 23, 2014

Documents: [RM 6-23-14.PDF](#)

- o. Special Meeting, June 25, 2014

Documents: [SM 6-25-14.PDF](#)

- o. Special Meeting, June 30, 2014

Documents: [SM 6-30-14.PDF](#)

- o. Statement For The Record – Executive Session Of July 2, 2014: The Following Motion Is Needed:

I move that in accordance with Section 10-509 (c) (2) of the State Government Article of the Annotated Code of Public General Laws of Maryland, the minutes of tonight's meeting reflect that Council met in executive session on Wednesday, July 2, 2014, at 8:00 p.m. in Room 201 of the Greenbelt Community Center. Council held this closed meeting in accordance with Section 10-508 (a) (1) of the State Government Article of the Annotated Code of Public General Laws of Maryland to discuss a personnel matter.

Vote to close session:

	Yes	No	Abstain	Absent
Ms. Davis	X			

Mr. Herling	X			
Ms. Mach	X			
Ms. Pope	X			
Mr. Putens	X			
Mr. Roberts	X			
Mayor Jordan	X			

The following staff members were in attendance: Michael McLaughlin, City Manager, and Cindy Murray, City Clerk.

Other individuals in attendance: None

Council took no actions during this session.

Documents: [EXECUTIVE SESSION 7-2-14.PDF](#)

**9. \* Committee Reports**

Forest Preserve Advisory Board, Report #2014-2 (Trail in Area "D" of the Forest Preserve): It is recommended Council accept this report which was provided as informational only. A follow-up report will be submitted in the future. (CM)

Forest Preserve Advisory Board, Report #2014-3 (Greenbriar Park): It is recommended that Council accept this report and consider it on the agenda of a future meeting. (CM)

Documents: [FPAB 2014-2.PDF](#), [FOREST PRESERVE 3.PDF](#)

**10. Administrative Reports**

**11. \*Committee Reports**

**12. A Resolution To Authorize Deirdre Allen To Sign Checks, Vouchers And Purchase Orders From July 28 To August 1, 2014**

-1st Reading, Suspension of the Rules, 2nd Reading, Adoption

Included in Council's packet is a resolution to authorize Deirdre Allen, Finance Manager, to sign checks, purchase orders and vouchers, if needed, from July 28 to August 1, 2014. Although the Assistant City Manager will be present during this time period, the City Manager and the Treasurer will both be on leave. This resolution will authorize the Finance Manager to be the required second signature on documents should the need arise.

It is recommended the resolution be introduced for first reading, the rules suspended, and the ordinance adopted at this meeting. (CM)

*Note: An affirmative vote of six members is required to dispense with the requirement for reading the resolution on two separate days.*

Documents: [ITEM 11 RESOLUTION.PDF](#)

**13. A Resolution To Authorize The Negotiated Purchase Of Certain Goods And Services From Various Vendors As Enumerated Herein When Total Fiscal Year Purchases From Each Vendor Exceed Ten Thousand Dollars**

-1st Reading

Each year, the City does business with a number of vendors from whom the City's individual purchases are below the bid limit of \$10,000 but total purchases over the fiscal year reach or

exceed that amount.

Obtaining bid proposals for these goods and services is not warranted. Some of these vendors are the sole source or best source of purchase. In other instances, the City's purchases are based on bids taken by other government agencies (e.g., the State or County) or through the Council of Governments cooperative purchase program, with the bid price extended to Greenbelt.

It is recommended this resolution be introduced for first reading. (CM)

Documents: [ITEM 12 RESOLUTION.PDF](#)

#### **14. Living Wall Proposal**

Reference: Memorandum, Living Wall Team, 06/11/2014

Designs

Living Wall Research Summary (Documents Posted Below)

A community Living Wall Team is proposing to install a living wall feature that will invite youth to discover outdoor learning at the Springhill Lake Recreation Center. The team consists of members of TapRoots, University of Maryland Department of Biological Resources Engineering, Club 125, Chesapeake Education, Arts and Research Society (CHEARS), Proteus Bicycles and Reinforced Skylights. Lela Stanley, a graduate student at the University of Maryland, has included this proposed living wall into her graduate research of investigating self-organizing plant succession and the success of native plant species in wall environments.

The living wall will be mounted to a four foot by six foot free-standing structure that is constructed primarily of recovered building materials supplied by Community Forklift. Water from the rain barrel already in place at the Center will be directed to the living wall with a stationary bike pump and a solar powered pump triggered by moisture sensors. Members of the team will regularly visit the site, oversee equipment upkeep and maintenance, and consult with Public Works on the feature's evolution for up to five years. Ms. Stanley's graduate advisor, Dr. Patrick Kangas, has agreed to support plant management of the living wall for three years (until 2017) under the condition that the living wall is allowed to re-seed naturally. Dr. Kangas will replant as necessary if the wall fails to sustain native vegetation.

Luisa Robles, the City's Sustainability Coordinator, along with team members Lela Stanley, George Boyce and Carolyn Lambright-Davis will be present at the meeting.

Council authorization is sought. (LR)

Documents: [ITEM 13 MEMO.PDF](#), [ITEM 13 DESIGNS.PDF](#), [ITEM 13 RESEARCH SUMMARY.PDF](#)

#### **15. Request To Use City Logo**

Reference: Email Correspondence

Tote Bag Design

Policy for Use of the City Logo (Documents Posted Below)

County Council Member Ingrid Turner has requested permission to use part of the City Logo which is also used as the City website banner. Ms. Turner would like to distribute free tote bags at the Labor Day Parade that mark the 60th Anniversary of the Labor Day Festival. The tote bags would display both the City banner and County logo. A tote bag design is included in Council's packet.

Staff believes this request meets the criteria in the City's logo policy. The request benefits the community and is limited to a specific event.

Council direction is sought. (DEM)

Documents: [ITEM 16 EMAIL.PDF](#), [ITEM 16 DESIGN.PDF](#), [ITEM 16 POLICY.PDF](#)

## 16. Council Reports

### 17. Appointment To Advisory Group

Reference: Application

Council interviewed Jeffrey Keenan for appointment to the Park and Recreation Advisory Board (PRAB) on April 2, 2014, and he attended the PRAB meeting on April 16, 2014. Approval of this item on the consent agenda will indicate Council's intent to appoint Mr. Keenan to PRAB. (CM)

## 18. MEETINGS

### o. MEETINGS

Reference: Chart, Stakeholder/Regular Meetings

#### Master Calendar

Meeting	Day	Date	Time
Regular Meeting	Mon.	07/14	8:00 pm
Interview for Advisory Board (Planning Office)	Wed.	07/16	7:20 pm
Work Session – Planning Board (stakeholder) (CC)	Wed.	07/16	8:00 pm
Work Session – Watershed Groups (stakeholder)	Mon.	07/21	8:00 pm
Work Session – GATE (stakeholder) (CC)	Wed.	07/23	8:00 pm
Work Session – Franklin Park (stakeholder)	Mon.	07/28	8:00 pm
Four Cities Meeting (Berwyn Heights)	Wed.	07/30	7:30 pm
Work Session – Board of Education	Mon.	08/04	8:00 pm
Economic Development Focus Groups	Tues.	08/05	10am-9pm
National Night Out	Tues.	08/05	6:00 pm
Economic Development Focus Groups	Wed.	08/06	10am-9pm
Regular Meeting	Mon.	08/11	8:00 pm
Work Session – Civic Associations (CC) ( <i>tentative</i> )	Wed.	08/13	8:00 pm

Work Session – Prince George's Economic Development Corp. ( <i>tentative</i> )	Mon. 08/18	8:00 pm
Work Session – Capital Projects (CC) ( <i>tentative</i> )	Wed. 08/20	8:00 pm
Work Session – Hotels ( <i>tentative</i> )	Mon. 08/25	8:00 pm
Work Session – TBD (CC)	Wed. 08/27	8:00 pm

Ready to be scheduled:

Roosevelt Center Owner  
Greenbelt Theater Operations  
WSSC/Pepco (stakeholder)  
Business Coffee  
PRAB/Greenbelt Boys & Girls Club  
Rental Apartments (stakeholder)  
Roosevelt Center Festivals  
Forest Preserve/Community Gardens

For later scheduling:

Zoning Enforcement  
Parkway Apartment Owners/GHI (parking)  
Northway Fields Master Plan  
City Manager Updates (Jan, Pre-budget; June, & Sept/Oct)  
Camp Fire USA proposal  
Cemetery Plans  
Meeting with County on Transportation Plan  
Information Technology Dept.

Documents: [MEETINGS.PDF](#)